

28th November 2025

Dear Parents and Guardians,

The air is officially filled with festive cheer as Christmas festivities have begun across the school. It has been an absolute pleasure to hear beautiful singing voices echoing through the corridors as the children practice their Nativity and Carol Concert songs. We are incredibly proud of the effort so many children are putting into learning their lines and song lyrics; their commitment and pride is truly shining through.

Our dedicated School Council had a very important job this week. They represented the school beautifully on a visit to a local Christmas tree farm in Ossett, where they carefully chose two magnificent trees for us to decorate and enjoy in school. We can't wait for you all to see them!

In addition to our Christmas preparations, we also took part in UK Parliament Week this week. All classes have enjoyed participating in age-appropriate activities, learning about democracy through fun debates and votes. Our new debate club was a huge success this week, with brilliant arguments being made and thoughtful questions being asked. We look forward to continuing that throughout the term and helping our students develop these important life skills.

We hope you have a wonderful weekend and look forward to seeing you next week.

Thank you, as always, for your continued support.

Mrs A Berry  
Executive Headteacher

Mrs A Bateman  
Head of School



Be Respectful



Be Responsible



Be Ready to Learn

Mrs A Berry  
Executive  
Headteacher

Mrs A Bateman  
Head of School

Mrs S Davies  
Assistant Headteacher

Chair of Governors: Mr M Clements  
Safeguarding Officers: Mrs A Berry, Mrs A Bateman,  
Miss D Croisdale, Mrs L Dearnley, Miss J Darby

### **Communication Channels**

Please may we take this opportunity to revisit communication channels in school.

Clear and timely communication between home and school is vital for your child's success and well-being. This guide outlines the available channels and procedures to ensure your questions and concerns are addressed efficiently. We encourage parents/carers to use the following methods to communicate with school staff. We will always endeavor to reply at the earliest instance.

To ensure that your concerns are handled quickly and by the most appropriate member of staff, please follow this staged procedure:

#### **Step 1: Class Teacher**

All initial concerns should be raised directly with your child's Class Teacher. Such as short updates to provide information about anything that may immediately affect the well-being, behaviour, or learning of your child.

#### **Step 2: Key Stage Leader**

If the issue is not able to be resolved by the class teacher, the next step is to contact the relevant Key Stage Leader.

- Key Stage 1 (KS1) and Early Years (EY): Miss Darby
- Key Stage 2 (KS2): Mr Selkirk

#### **Step 3: Senior Leaders**

If the Key Stage Leader has been unable to resolve the issue, please contact the Assistant Headteacher, Mrs. Davies

#### **Step 4:**

If your concern has not been resolved following this process, please direct your communication to either Mrs Bateman (Gawthorpe Head of School) or Mrs Berry (Executive Headteacher).

### **Support from Our Learning Mentor**

**Our Learning Mentor, Miss Croisdale, is an essential point of contact for specific, sensitive issues. You can contact Miss Croisdale directly for:**

- Discussion of any safeguarding concerns.
- Information regarding safeguarding for both parents and children.
- Assistance with accessing community support such as food vouchers or food banks.

Following these channels and procedures is helpful and appropriate because it ensures your concern goes directly to the staff member who has the most direct knowledge and responsibility for that specific area. By directing concerns

to the initial point of contact, most issues can be resolved quickly without unnecessary delays. We look forward to maintaining an open and productive line of communication with you all, thank you for your continued support.

### **Governor Elections**

Thank you to everyone who took their time to vote for a new parent governor. We are pleased to announce that Yasmin Azad has been elected to continue her role as parent governor.

### **Christmas Tree Festival - 6th December 2025**

On Saturday 6th December 2025, we are excited to be joining our friends at Holy Trinity Church to celebrate the annual Christmas Tree Festival.

Reverend Griffin has invited our choir to sing and as we've been practising our songs in school, we'd like to extend this invitation to anyone who would like to attend and sing a few songs with us! Our performance slot is 1:30pm and children can therefore arrive from 1pm. Please let Miss Darby know by Wednesday 3rd December so she can ensure numbers are accurate. We look forward to seeing you there!

### **Reindeer Run and Christmas Jumper Day**

Our Reindeer Run to raise vital funds for Wakefield Hospice will take place on 11th December. This will fall on the same day as Christmas Jumper Day, we cannot wait to see you all dressed for the occasion! Sponsorship forms have been sent out this week, if you have any further questions, please contact the school office. Children will be welcome to wear trainers on this day to allow them to engage comfortably in the Reindeer Run.

### **Attendance**

Here is our weekly attendance update. Well done Year 3 who have achieved the best overall attendance this week.

**As a school, we strive to ensure our weekly attendance is at least 97% and your continued support is vital.**

Year Group	This week's school attendance %
Reception	97.24%
Year 1	98.52%
Year 2	93.10%
Year 3	99.35%
Year 4	98.97%
Year 5	93.79%
Year 6	97.33%
Whole School	<b>96.91%</b>

School Diary Dates		
Date	Event	Year Group
01.12.25	First Steps Together 1 - 2pm	New Nursery Parents
03.12.25	Christmas Fair 3.30pm - 5pm	Whole School Including Nursery

08.12.25	First Steps Together 1 - 2pm	New Nursery Parents
10.12.25	School Christmas Dinner	Whole School
11.12.25	Reindeer Run	Whole School Including Nursery
11.12.25	Christmas Jumper Day	Whole School Including Nursery
16.12.25	Christmas Sing Song Stay and Play 10.15am - 11.30am	Nursery
16.12.25	Christmas Performance	KS1 - 2.00pm KS2 - 5.00pm
17.12.25	Christmas Performance	KS1 - 9.30am KS2 - 2.00pm
18.12.25	Nativity - 2pm Holy Trinity Church	Reception and Year 6
19.12.25	Carols around the Tree 2:00-3:00pm	Whole School
19.12.25	Break up today	Whole School Including Nursery
05.01.26	Return to School	Whole School Including Nursery
12.01.26	1:1 SATs Meetings	Year 6
14.01.26	1:1 SATs Meetings	Year 6
16.01.26	Flu Immunisation Mop-Ups	Reception to Year 6
27.01.26	Open Classroom	All Classes
04.02.26	INSPIRE Afternoon 1.30pm	Year 1
10.02.26	Stay and Play - Chinese New Year	Nursery
13.02.26	Break Up Today	Whole School Including Nursery
23.02.26	INSET Day	Whole School Including Nursery
24.02.26	Return To School	Whole School Including Nursery
28.02.26	Nursery Open Morning	New Nursery Parents
03.03.26	Careers Week	Whole School
05.03.26	World Book Day	Whole School
09.03.26 to 11.03.26	Bikeability	Year 5
09.03.26	First Steps Together	New Nursery Parents
16.03.26	First Steps Together	New Nursery Parents
18.03.26	INSPIRE Afternoon 1.30pm	Year 2
20.03.26	Red Nose Day	Whole School
26.03.26	Nursery Concert	Nursery
27.03.26	Break Up Today	Whole School Including Nursery
13.04.26	Return To School	Whole School Including Nursery
27.04.26	Parent's evening 3:30pm - 6:00pm	Reception - Year 5
29.04.26	Parent's evening 3:30pm - 6:00pm	Reception - Year 5
01.05.26	Sports Day	Whole School
06.05.25	Class School Photos	Whole School Including Nursery
07.05.26	INSPIRE Afternoon 1.30pm	Reception
11.05.26	KS2 SATs Week	Year 6
20.05.26	Grandparent's Day	Nursery

21.05.26	Break Up Today	Whole School Including Nursery
22.05.26	INSET Day	Whole School Including Nursery
08.06.26	Return To School	Whole School Including Nursery
W.C 08.06.26	Phonics Check Multiplication Check	Year 1 Year 4
23.06.26	Open Classroom	All classes
13.06.26	Nursery Open Morning	New Nursery Parents
19.06.26	Farm Trip	Reception
09.07.26	End of Year Disco	Year 6
17.07.26	End of Year Performance	Year 6
20.07.26 - 22.07.26	Residential	Year 6
21.07.26	End of Year Performance and picnic	Reception and Nursery
24.07.26	Celebration Afternoon	Year 6 Families
24.07.26	Break Up Today	Whole School

